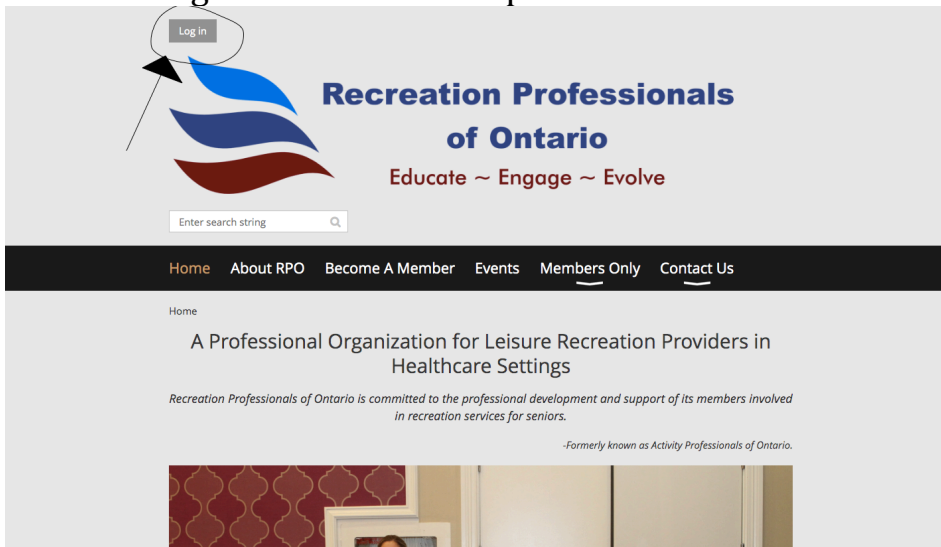


# How to register for Convention

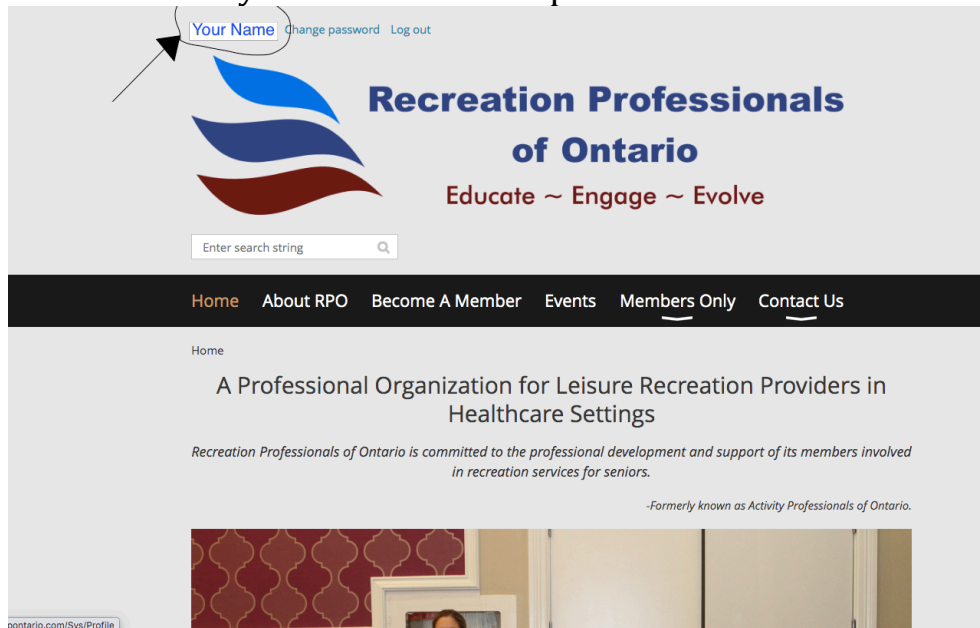
## Step 1: Verify and record your unique RPO User ID.

To do this, log into the RPO website by visiting [www.rpontario.com](http://www.rpontario.com). Click the Log In button in the top left corner of the screen.

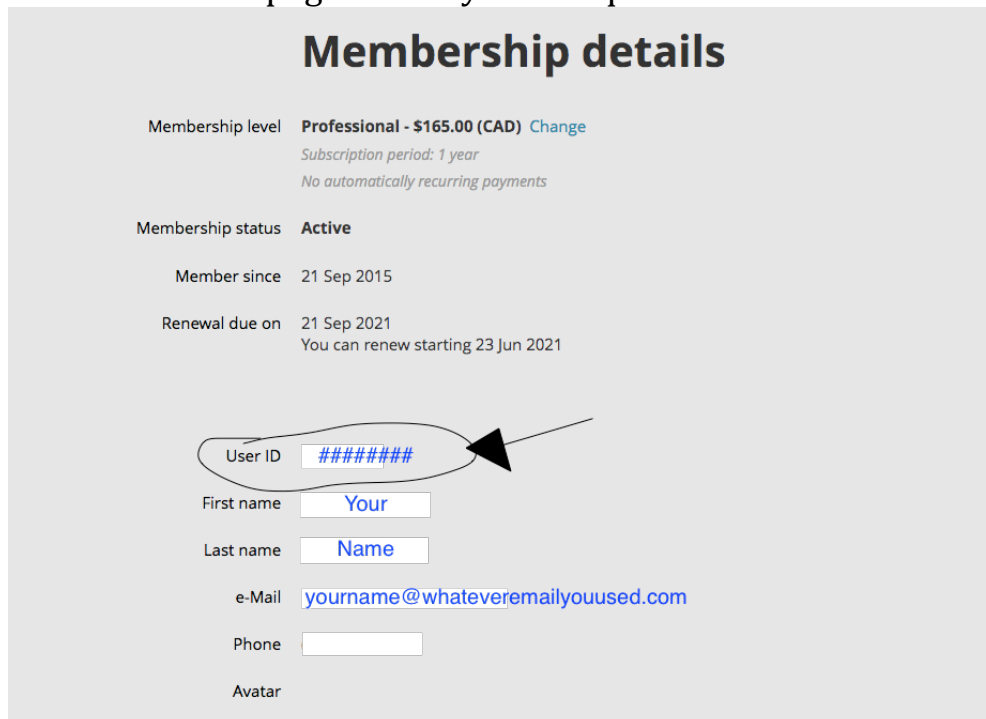


Enter your credentials in the boxes' or use a social platform to sign in. If you are having troubles you can always click forgot password. (Hint: try to remember which email you used to sign up for your membership. Some members used a workplace email and some used their personal email).

Once you have successfully logged in you will be redirected back to the main page. Your name should now appear where the Log In button used to be. Click on your name in the top left hand corner of the screen.



Scroll down the page to find your unique User ID and write it down.

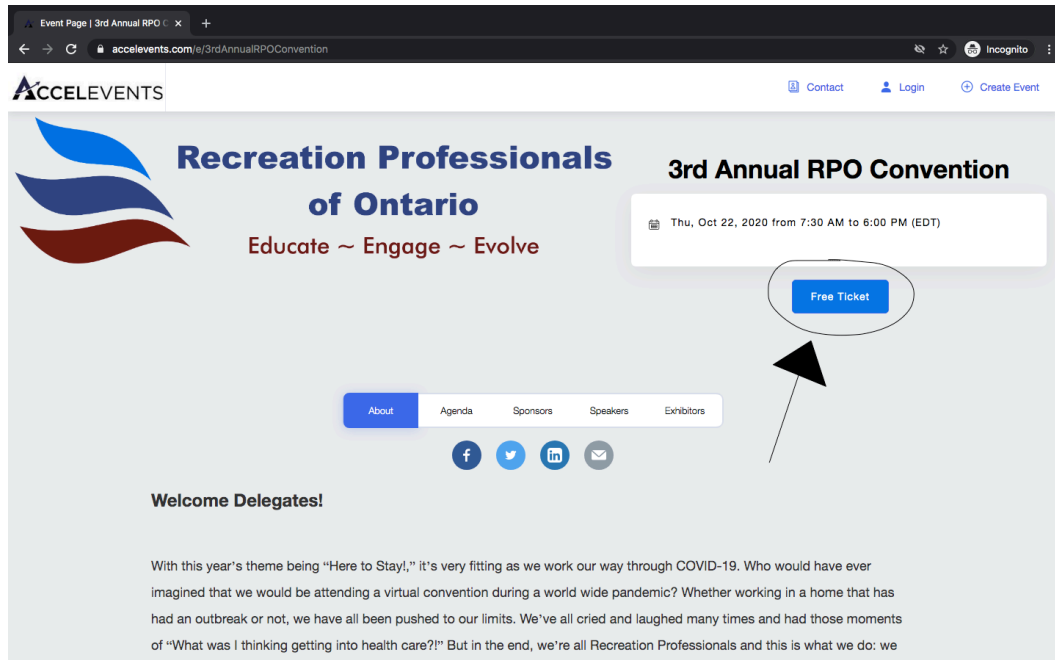


If using a public computer don't forget to log out.

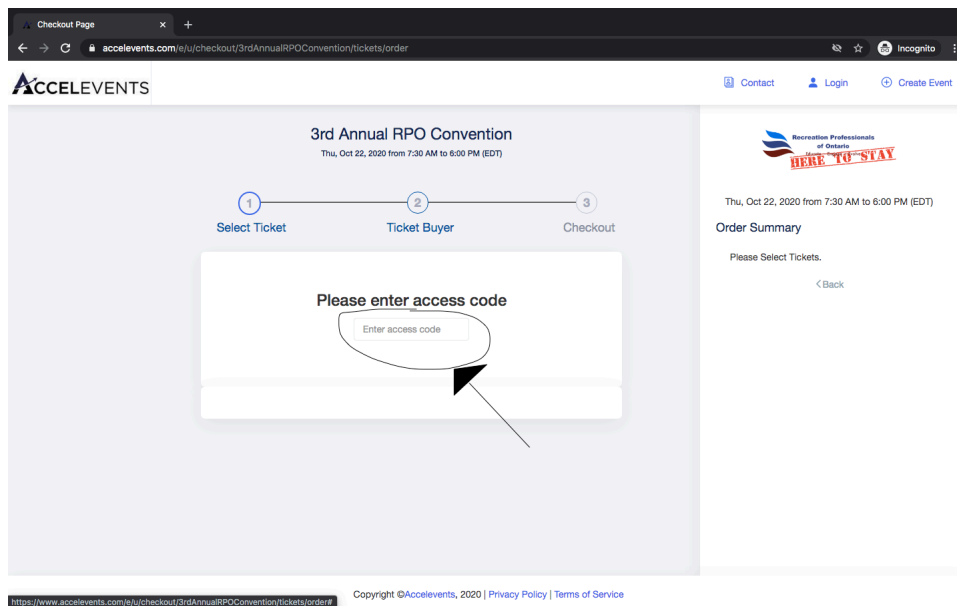
## Step 2: Register for your free ticket to Annual RPO Convention

Navigate in a web browser to click the free ticket button.

<https://www.accelevents.com/e/4thannualrpoconvention>



Enter your unique RPO User ID in the access code box and click the apply button.



Select ticket quantity as 1 and click the continue button.

Checkout Page

accelevents.com/e/u/checkout/3rdAnnualRPOConvention/tickets/order?

ACCELEVENTS

Contact Login Create Event

### 3rd Annual RPO Convention

Thu, Oct 22, 2020 from 7:30 AM to 6:00 PM (EDT)

1 Select Ticket 2 Ticket Buyer 3 Checkout

Enter access code XXXXXXXX Remove

#### Tickets

**Free Admission**  
Available until Tuesday, Oct 20th  
This is your ticket to the RPO 3rd Annual Convention.  
Please don't share this ticket with anyone else or your  
will not be able to access convention. Thank you!

Free 1

Continue

Back

Order Summary

1 Free Admission \$0.00

Total \$0.00

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Fill out the required form. Make note of your email and password, as it will be how you access the online convention October 21<sup>st</sup> 2021. Click the continue button.

Checkout Page

accelevents.com/e/u/checkout/3rdAnnualRPOConvention/tickets/order?

ACCELEVENTS

Contact Login Create Event

### 3rd Annual RPO Convention

Thu, Oct 22, 2020 from 7:30 AM to 6:00 PM (EDT)

1 Select Ticket 2 Ticket Buyer 3 Ticket Holder

#### Ticket Buyer

First Name\* Last Name\*

First Name Last Name

Email\*

Email

Create a Password \*

Continue

Back

Order Summary

1 Free Admission Free

Total \$0.00

9:39 Please complete your registration within 10:00 minutes. After 10:00 minutes the reservation we are holding will be released to others.

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Click the scroll down button to transfer the information from the buyer to the ticket holder. Your information should automatically populate. Click the continue button.

Checkout Page

accelevents.com/e/u/checkout/3rdAnnualRPOConvention/tickets/order?

ACCELEVENTS

Contact Create Event Brown Weeks

### 3rd Annual RPO Convention

Thu, Oct 22, 2020 from 7:30 AM to 6:00 PM (EDT)

Select Ticket Ticket Buyer Ticket Holder

Free Admission- 1- Ticket Holder Name

Copy Data From

- Select (optional)
- Ticket Buyer

First Name\* Last Name\*

First Name Last Name

Email\*

Email

4:06

Please complete your registration within 10:00 minutes. After 10:00 minutes the reservation we are holding will be released to others.

Order Summary

1 Free Admission Free

Total \$0.00

Continue

< Back

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Congratulations! You have your free ticket to the 4<sup>th</sup> Annual RPO Convention!

Checkout Page

accelevents.com/e/u/checkout/3rdAnnualRPOConvention/tickets/order?

ACCELEVENTS

Contact Create Event Brown Weeks

### 3rd Annual RPO Convention

Thu, Oct 22, 2020 from 7:30 AM to 6:00 PM (EDT)

Select Ticket Ticket Buyer Ticket Holder

Free Admission- 1- Ticket Holder Name

Copy Data From

- Select (optional)
- Ticket Buyer

First Name\* Last Name\*

First Name Last Name

Email\*

Email

4:06

Please complete your registration within 10:00 minutes. After 10:00 minutes the reservation we are holding will be released to others.

Order Summary

1 Free Admission Free

Total \$0.00

Continue

< Back

Checkout Complete

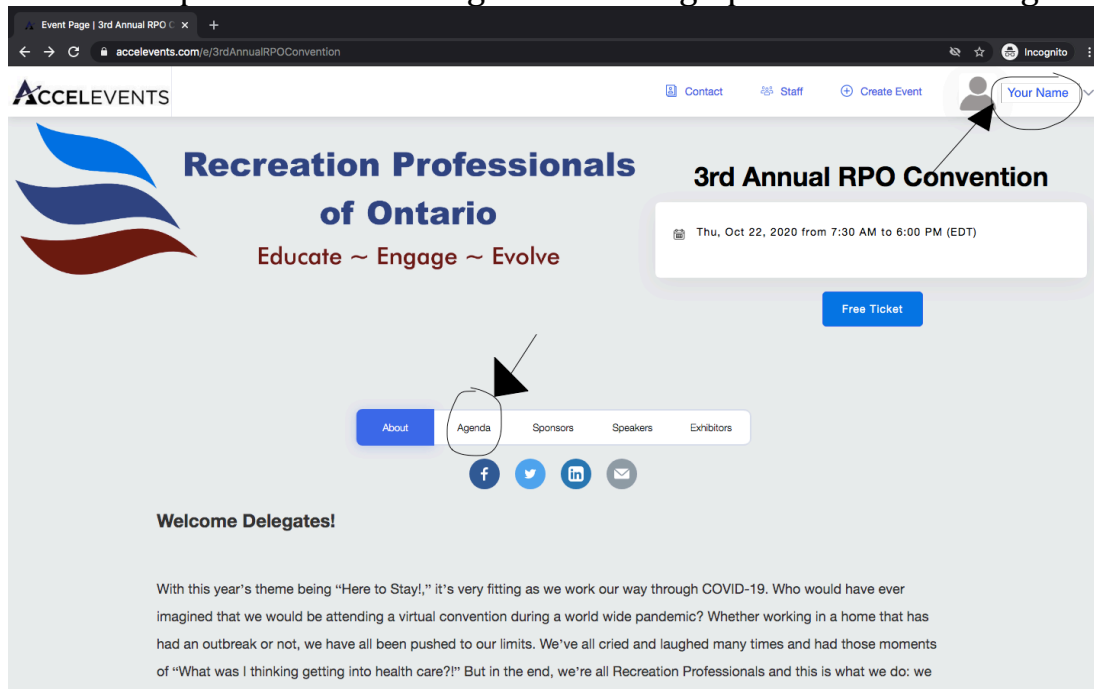
Thanks for registering for 3rd Annual RPO Convention

Close

Share on f Add To Calendar

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Click close and you should be redirected back to the event page. From here you can edit your profile and register into sessions. Click your name for the drop down menu or agenda to bring up the convention agenda.



From here you can register into sessions you are interested to create your own agenda for convention. If you have any questions feel free to reach out to Tammy at [president@rpontario.com](mailto:president@rpontario.com). Have fun!

